

3 File Copy STAT
 Approved For Release 2005/11/21 : CIA-RDP70-00211R000700360022-0

Tangible Savings - Records Management Program - 1954-1961

Rec. Mgmt 9-3
 Statistics - Standard
 Sept. 20 1961

	1954	1955	1956	1957	1958	1959	1960	1961	Total
Forms Management	8,277	113,322	75,000	163,750		4,000	32,405	43,105	438,859
Reports Management			1,257						1,257
Correspondence Management	9,017	18,845							27,862
Filing Equipment and Supplies	45,106	446,824	14,220	515,836	187,811	112,391	11,607	34,331	1,398,126
Records Disposition (Records Center) (Vital Materials)	265,816	224,346	515,900	1,390,588	800,000	553,000	975,426	854,538	5,579,614
Overall Administration (Microfilm Equipment) (Employee Suggestions)	11,407	13,020					17,000	53,000	124,427
Yearly Totals	339,623	817,614	605,120	2,070,174	987,811	669,391	1,096,438	983,974	
								GRAND TOTAL	7,570,115

Cumulative Expenditures for Shelf File Equipment by Vendor as of 1 November 1961
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<u>DIEBOLD</u>	<u>REMINGTON</u>	<u>LYONS</u>	<u>ART METAL</u>	<u>TAB-SPACE FINDER</u>	<u>OTHERS</u>
\$ 173	\$ 875	\$ 618	\$ 3,800	\$ 400	<u>D.N.Owens</u>
1,865	1,500	1,050	1,950	1,000	
510	1,100	400	23,700	2,970	
27,793	3,200	5,000	1,600	<u>1,000</u>	
450	2,000	300	5,073		
66	400	1,500	180	<u>\$ 5,370</u>	
6,992	348	10,500	5,000		
525	900	1,325	1,300		
850	5,000	249	700		
177	<u>18,000</u>	<u>240</u>	1,445		
500			2,000		
2,009	\$33,323	\$21,182	1,200		
5,609			1,500		
1,556			240		
4,000			325		
75			400		
825			<u>400</u>		
<u>1,968</u>					
<u>\$55,943</u>			\$50,813		

These Cost figures do not reflect
the true expenditures by Company STAT
See Expenditure dated 9 Nov. 61

